

(\_\_\_\_\_) Published in The Wichita Eagle, Wednesday, September, 2006

## **REQUEST FOR PROPOSAL NO. – FP600098**

Sealed Request for Proposal will be received in the office of the City Purchasing Manager, 12th Floor, City Hall, 455 North Main, Wichita, Kansas, prior to **5:00 O'CLOCK P. M., FRIDAY, OCTOBER 6, 2006.** **One (1) original and ten (10) copies of the proposal are required.** Envelopes must be marked "**Request for Proposal FP600098**" and show **Due Date and Time** to identify contents. "Request For Proposal" submittal letter must be signed and dated to submit a proposal for:

### **HUMAN RESOURCES DEPARTMENT**

Controlled Substance & Alcohol Testing  
Program Third-Party Administrator

AS PER SPECIFICATIONS

F.O.B.: Wichita, KS

Specifications for the sealed proposals are on file in the office of the City Purchasing Manager, 12th Floor, City Hall, 455 North Main, Wichita, Kansas, (316) 268-4636. This information is also available on the City of Wichita Web Site at <http://ep.wichita.gov>.

A **PRE-PROPOSAL CONFERENCE** will be held in the Board Room, on the First Floor of City Hall, 455 N. Main Street, Wichita, Kansas on **Monday, September 25, 2006, at 11:00 A.M.** The purpose of the meeting will be to answer questions from vendors regarding the specifications and proposal procedure.

Sealed proposals shall be received in the office of the City Purchasing Manager prior to 5:00 o'clock p.m., Friday, October 6, 2006.

The review and evaluation of the submitted Proposals will take estimated 60 to 90 days before notification from the City of Wichita that a contract has been approved by City Council. If the Purchasing Division may be of further assistance, please contact us at (316) 268-4636.

Dated at Wichita, Kansas, on the 8th day of September, 2006.

Melinda A. Walker  
Purchasing Manager